

# LEWISTON-AUBURN 911 COMMITTEE

## MINUTES

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Date: Thursday, January 15, 2026

Time: 0800

Location: Community Room, Auburn City Hall

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### Roll Call:

*Present-* Chief Mark Caron, Finance Director Tracy Roy, Councilor David Chittim, Councilor Kelly Butler, Patricia Mador, Esq., and Citizen-at-large Liz Allen.

*Not Present-* Chief Robert Chase, Chief Jason Moen, Chief Carly Conley

*Staff-* Director Tim Hall, IT Director Drew McKinley, and Operations Manager Mark Cayer.

*Secretary-* Katie Gallant

*Guest(s)-*

Meeting called to order by Lewiston Auburn 911 Director, Timothy Hall at 08:00.

### Introductions:

- Director Hall and the returning Committee members introduced themselves to the Committee's newest member, Councilor Butler.

### Election of Officers

- Director Hall explained to the new Committee members that typically the Chair and Vice Chair alternate between the Cities.
- Motion to elect Chief Moen for Chair, made by Chief Caron and seconded by Finance Director Roy. All in favor. Motion passes.

- Motion to elect Chief Conley for Vice Chair, made by Councilor Chittim and seconded by Chief Caron. All in favor. Motion passes.
- Motion to elect Finance Director Roy for Treasurer, made by Councilor Chittim and seconded by Ms. Mador, Esq. All in favor. Motion passes.
- Motion to elect Mrs. Gallant as Clerk was made by Councilor Chittim and seconded by Ms. Mador, Esq. All in favor. Motion passes.

#### Approval of Minutes:

- Motion to approve the December 18, 2025, meeting minutes was made by Councilor Chittim. Motion seconded by Finance Director Roy.
- All in favor. Motion passes.

#### Executive Session:

- Postponed to February meeting.

#### Financial Report:

##### FY 2026 Budget Update

- Director Hall reviewed the year to date FY 2026 budget. December had a lot of overtime. January should have less. He mentioned to the Committee that travel to the CALEA conference is going to be more than he budgeted for. He and Operations Manager Cayer will weigh the cost against the benefit of going and keep the Committee informed.
- Motion to approve the FY 2026 budget report made by Councilor Chittim. Motion seconded by Ms. Mador, Esq.
- All in favor. Motion passes.

##### FY 2027 Budget Presentation

- Director Hall presented the FY 2027 Budget to the Committee for approval. He noted that the overall increase was 13.2%. Much of that is attributed to incurred costs beyond our control.
- Director Hall was advised to provide more information to the City Councils regarding the lease payments to Auburn by Ms. Mador, Esq. Ms. Butler agreed that the new Council members would benefit from some explanation.
- Councilor Chittim (reluctantly) made the motion to approve the FY 2027 Budget Presentation be brought to the City Managers for review. Motion seconded by Finance Director Roy.

- All in favor. Motion passes.
- Ms. Mador, Esq. mentioned that Director Hall might investigate the potential consequences of the loss of the Lewiston Auburn 911 Center. Pointedly, the impact on the Cities.
- Councilor Chittim asked if there is a “white paper” available for those nuances. Director Hall said that there isn’t.

Director’s Report:

General Updates

- N/A

Other Business

Relocation Update

- Director Hall had no updates for the Committee.
- The RFP has been published for the Dispatch Center Console Furniture.

IT Director’s Report

- No updates

Operations Manager’s Report:

- No updates

Next meeting:

- The next meeting will be February 19, 2026 at 08:00 in the Administrative Conference Room at Lewiston City Hall.

Public Comment:

N/A

Adjournment:

- Motion to adjourn made by Ms. Mador, Esq. Seconded by Councilor Chittim.
- Meeting adjourned at 08:51.